



## **Policy – Donor Privacy**

Utah Animal Adoption Center is committed to respecting the privacy of its donors; donor information will not be shared with any third party.

This policy is provided to make you aware of our privacy policy and to inform you of the way your information is used. We also provide you with the opportunity to remove your name from our mailing list if you desire to do so. We collect and maintain only your contact information including name, organization (if applicable), complete mailing address, phone number, and e-mail address. This information is used to complete your transaction and communicate back to you. Additionally you may receive periodic mailings and/or e-mails related to specific fund-raising events or appeals, and newsletters.

Credit card numbers are used only for donation or payment processing and are not retained for other purposes unless specifically directed to do so by you, and only then in order to process routine or scheduled donations.

Utah Animal Adoption Center will not sell, rent, or lease your personal information to other organizations. We assure you that the identity of all our donors will be kept confidential. Use of donor information will be limited to internal purposes. It is our desire to not send unwanted mail to our donors. Please contact us if you wish to be removed from our mailing list. E-mail communications provide a mechanism for you to unsubscribe.

Should you have comments or questions about this donor privacy policy, please contact us at 801.355.PETS.